

BO TIEN WELFARE SERVICES SOCIETY

UNIQUE ENTITY NUMBER: S97SS0091H

**REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2015

LO HOCK LING & CO

Chartered Accountants Singapore

盧鶴齡會計公司



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BO TIEN WELFARE SERVICES SOCIETY

PARTICULARS OF THE SOCIETY - 31 DECEMBER 2015

1. INSTRUMENT SETTING UP THE SOCIETY

Constitution and Rules of Bo Tien Welfare Services Society.

2. CHARITY REGISTRATION NUMBER

01275

3. UNIQUE ENTITY NUMBER OF THE SOCIETY

S97SS0091H

4. INSTITUTION OF A PUBLIC CHARACTER

IPC 000221

5. REGISTERED ADDRESS

No. 6 Fourth Chin Bee Road, Singapore 619708.

6. PATRON

Mr Tharman Shanmugaratnam, Deputy Prime Minister, Minister for Finance

Dr Teo Ho Pin, Mayor for North West Community Development Council

7. MANAGEMENT COMMITTEE

<u>Name</u>	<u>Designation</u>
Cheng Ai Bak	President
Teo Kok Boon	Vice President
Chua Teck Beng	Honorary Secretary
Chong Kok Keong	Assistant Honorary Secretary
Chia Lim Hoe	Honorary Treasurer
Wong Ai Ling	Assistant Honorary Treasurer
Ng Tang Leng	Internal Auditor
Ong Ker Yee	Internal Auditor
Choo Chin Yong	Committee Member
Chong Yew Chee	Committee Member
Ho Ah Mui	Committee Member
Kong Meng Er	Committee Member
Lim Seng Siong	Committee Member
Lim Hwee Cheng	Committee Member

8. BANKER

United Overseas Bank Limited
Oversea-Chinese Banking Corporation Limited

9. INDEPENDENT AUDITORS

Lo Hock Ling & Co.
Chartered Accountants Singapore


BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

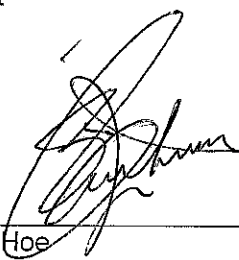
Statement by Management Committee

In the opinion of the Management Committee, the financial statements set out on pages 5 to 19 are properly drawn up in accordance with the Societies Act, Cap. 311, the Charities Act, Cap. 37 and Singapore Financial Reporting Standards so as to give a true and fair view of the financial position of Bo Tien Welfare Services Society (the "Society") as at 31 December 2015 and the financial performance, changes in accumulated funds and cash flows of the Society for the year ended on that date.

On behalf of the Management Committee,



Cheng Ai Bak
President



Chia Lim Hoe
Honorary Treasurer

Singapore, 4 March 2016

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

Report on the Financial Statements

We have audited the accompanying financial statements of the Bo Tien Welfare Services Society (the "Society") set out on pages 5 to 19, which comprise the balance sheet (statement of financial position) as at 31 December 2015, and the statement of comprehensive income, statement of changes in accumulated funds and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act, Cap. 311 (the "Act"), the Charities Act, Cap. 37 and Singapore Financial Reporting Standards, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

(continued)

Opinion

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Act, the Charities Act and Singapore Financial Reporting Standards so as to give a true and fair view of the financial position of the Society as at 31 December 2015 and the financial performance, changes in accumulated funds and cash flows of the Society for the year ended on that date.

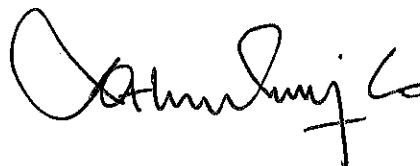
Report on Other Legal and Regulatory Requirements

In our opinion,

- (a) the accounting and other records required by the regulations enacted under the Act to be kept by the Society have been properly kept in accordance with those regulations; and
- (b) the Society has not conducted any fund-raising appeal during the year for which proper accounts and other records of fund-raising appeal are required to be maintained in accordance with regulation 6 of the Societies Regulations issued under the Act.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- (i) the use of the donation moneys was not in accordance with the objectives of the Society as required under regulation 16 of the Charities (Institutions of a Public Character) Regulations; and
- (ii) the Society has not complied with the requirements of regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.



LO HOCK LING & CO.
PUBLIC ACCOUNTANTS AND
CHARTERED ACCOUNTANTS SINGAPORE

Singapore, 4 March 2016

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

Statement of Comprehensive Income for the year ended 31 December 2015

	<u>Note</u>	<u>2015</u> \$	<u>2014</u> \$
<u>INCOME</u>			
Donations - tax deductible		308,386	240,417
Donations - non-tax deductible		101,076	80,966
Interest on fixed deposit		10,853	5,205
Day Care Centre programme fee		21,610	24,375
Day Care Centre transport fee		2,700	3,240
Public assistance grant		107,436	107,352
Subsidy from MCYS		244,334	111,929
Haze Funding Support		3,999	-
Grant from NCSS		600	600
CPF Board Special Employment Credit		<u>22,624</u>	<u>10,095</u>
		823,618	584,179
<u>LESS EXPENDITURE</u> (as per schedule)		<u>(525,212)</u>	<u>(510,420)</u>
Surplus for the year transferred to General Fund		298,406	73,759 ✓
<u>Other Comprehensive Income</u>			
Items that will not be reclassified subsequently to profit or loss:			
Depreciation charged to Building Asset Capitalisation Reserve	3	<u>(252,360)</u>	<u>(252,360)</u>
Total Comprehensive Income/(Loss) for the year		<u>46,046</u>	<u>(178,601)</u> ✓

The accompanying notes form an integral part of these financial statements.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

Expenditure for the year ended 31 December 2015

	<u>Note</u>	<u>2015</u> \$	<u>2014</u> \$
Audit fee		5,937	5,216
Bank charges		204	274
Depreciation on property, plant and equipment	3	44,334	42,958
Food and ingredients		2,694	1,524
General expenses		2,818	947
Hire of equipment		1,926	1,926
Insurance		3,129	7,468
Inmates medical expenses		518	428
Licence fee		1,412	1,320
Postage, printing and stationery		2,579	1,732
Professional fee		-	1,700
Refreshments and entertainment		8,950	9,075
Rental of day care centre		6,266	6,266
Salaries and related costs			
- Bonus		23,486	18,090
- Central provident fund contributions		29,349	25,624
- Foreign workers' levy		22,265	23,407
- Staff medical expenses		9,072	2,166
- Recruitment expenses		1,761	1,174
- Salaries		263,185	257,904
- Skills development fund		676	723
- Staff benefit		2,477	2,303
- Training fee		193	-
Supplies and materials		9,308	2,815
Telephone		4,200	3,776
Transport		1,418	363
Upkeep of motor vehicles		15,646	14,900
Upkeep of premises		19,748	21,467
Water and electricity		41,646	54,724
Website and IT expense		15	150
		<u>525,212</u>	<u>510,420</u> ✓

The accompanying notes form an integral part of these financial statements.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

Statement of Financial Position as at 31 December 2015

	<u>Notes</u>	<u>2015</u> \$	<u>2014</u> \$
<u>MEMBERS' FUND</u>			
General fund		1,534,232	1,235,826
Building asset capitalisation reserve	10	<u>3,512,010</u>	<u>3,764,370</u>
		<u>5,046,242</u>	<u>5,000,196</u>
REPRESENTED BY			
<u>NON-CURRENT ASSETS</u>			
Property, plant and equipment	3	3,563,306	3,851,987
Fixed deposits with financial institutions	5	606,366	100,000
<u>CURRENT ASSETS</u>			
Receivables	4	11,048	8,219
Fixed deposits with financial institutions	5	369,500	572,061
Cash and bank balances		725,700	665,716
		<u>1,106,248</u>	<u>1,245,996</u>
<u>LESS CURRENT LIABILITIES</u>			
Payables	6	16,942	10,410
Inmates' savings trust accounts	7	212,736	187,377
		<u>229,678</u>	<u>197,787</u>
Net Current Assets		<u>876,570</u>	<u>1,048,209</u>
Total Net Assets		<u>5,046,242</u>	<u>5,000,196</u>

The accompanying notes form an integral part of these financial statements.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

Statement of Changes in Accumulated Funds for the year ended 31 December 2015

	<u>General fund</u> \$	<u>Building asset capitalisation reserve</u> \$	<u>Total funds</u> \$
As at 1 January 2014	1,162,067	4,016,730	5,178,797
Total comprehensive income/(loss) for the year	<u>73,759</u>	<u>(252,360)</u>	<u>(178,601)</u>
As at 31 December 2014	1,235,826	3,764,370	5,000,196 ✓
Total comprehensive income/(loss) for the year	<u>298,406</u>	<u>(252,360)</u>	<u>46,046</u>
As at 31 December 2015	<u>1,534,232</u>	<u>3,512,010</u>	<u>5,046,242</u>

The accompanying notes form an integral part of these financial statements.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

Statement of Cash Flows for the year ended 31 December 2015

	<u>Notes</u>	<u>2015</u> \$	<u>2014</u> \$
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>			
Surplus for the year transferred to General Fund		298,406	73,759
Adjustments for:			
Depreciation on property, plant and equipment	3	44,334	42,958
Interest income		(10,853)	(5,205)
		33,481	37,753
Operating surplus before working capital changes		331,887	111,512
Decrease/(increase) in receivables		2,143	(454)
Increase in payables		32,582	22,616
Changes in working capital		34,725	22,162
Net cash from operating activities		366,612	133,674
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>			
Increase in fixed deposits with financial institution		(303,805)	(3,650)
Interest from fixed deposits		5,190	5,205
Purchase of property, plant and equipment	3	(8,013)	(21,718)
Net cash used in investing activities		(306,628)	(20,163)
Net increase in cash and cash equivalents		59,984	113,511
Cash and cash equivalents at beginning of the year		665,716	552,205
Cash and cash equivalents at end of the year	8	725,700	665,716

The accompanying notes form an integral part of these financial statements.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

NOTES TO THE FINANCIAL STATEMENTS - 31 December 2015

The following notes form an integral part of the financial statements.

1. GENERAL INFORMATION

- (a) The Bo Tien Welfare Services Society (the "Society") is a non-profit organisation set up in the Republic of Singapore and is registered under the Societies Act Cap. 311. The Society is also registered as an IPC (Institution of Public Character) under the Charities Act Cap. 37. Its registered office and place of principal operation is located at 6 Fourth Chin Bee Road, Singapore 619708.
- (b) The principal activities of the Society are as follows:
 - (i) To provide welfare services to the needy, aged, sick and less fortunate regardless of race, sex and religion;
 - (ii) To operate and manage Bo Tien Home For The Aged, Bo Tien Mutual Help and Care and Bo Tien Day Care Activity Centre For The Elderly; and
 - (iii) To raise funds for the attainment of its objects.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The Society presents its financial statements in Singapore dollars, which is also its functional currency.

These financial statements are prepared in accordance with the historical cost convention, except as disclosed in the accounting policies below, and comply with Singapore Financial Reporting Standards (FRS), including related Interpretations promulgated by the Accounting Standards Council.

During the financial year, the Society adopted all the applicable new/revised FRSs which are effective on or before 1 January 2015.

The adoption of these new/revised FRSs did not have any material effect on the Society's financial statements and did not result in substantial changes to the Society's accounting policies.

(b) Significant Accounting Estimates and Judgments

Estimates, assumptions concerning the future and judgments are made in the preparation of the financial statements. They affect the application of the Society's accounting policies, reported amounts of assets, liabilities, income and expenses, and disclosures made. They are assessed on an ongoing basis and are based on experience and relevant factors, including expectations of future events that are believed to be reasonable under the circumstances.

(A) *Key sources of estimation uncertainty*

The key assumptions concerning the future and other key sources of estimation uncertainty at the balance sheet date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(b) Significant Accounting Estimates and Judgments (continued)

(A) *Key sources of estimation uncertainty (continued)*

Depreciation on Property, Plant and Equipment

The costs of property, plant and equipment are depreciated on a straight line basis over their estimated useful lives. Management's estimates of the useful lives of these property, plant and equipment are disclosed in note 2(d). Changes in the expected usage and technological developments could impact the economic useful lives and the residual values of these assets. Therefore, future depreciation charges could be revised. The carrying amount of property, plant and equipment and the depreciation charge for the year are disclosed in note 3 to the financial statements.

(B) *Critical judgments made in applying accounting policies*

In the process of applying the Society's accounting policies, the management has made certain judgments, apart from those involving estimations, which have significant effect on the amounts recognised in the financial statements.

Impairment of non-financial assets

The carrying amounts of the Society's non-financial assets subject to impairment are reviewed at each balance sheet date to determine whether there is any indication of impairment. If such indication exists, the asset's recoverable amount is estimated based on the higher of the value in use and the asset's fair value less cost of disposal. Estimating the value in use requires critical judgment on the part of the management to make an estimate of the expected future cash flows from the continuing use of the assets and also to choose a suitable discount rate in order to calculate the present value of those cash flows.

(c) FRS and INT FRS not yet effective

The Society has not applied any new FRS or INT FRS (Interpretations of Financial Reporting Standards) that has been issued as at the balance sheet date but is not yet effective. The Society does not anticipate the adoption of the new FRS and INT FRS in future financial periods to have any material impact on the Society's financial statements in the period of initial application.

(d) Property, Plant and Equipment

All items of property, plant and equipment are initially recorded at cost. The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits associated with the item will flow to the Society and the cost of the item can be measured reliably.

Property, plant and equipment are stated at cost less accumulated depreciation and impairment loss, if any.

Any estimated costs of dismantling and removing the property, plant and equipment and reinstating the site to its original condition (reinstatement costs) are capitalised as part of the cost of the property, plant and equipment.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) Property, Plant and Equipment (continued)

Depreciation is calculated on the straight line basis so as to write off the cost, less the residual value, of the assets over their estimated useful lives. The estimated useful lives are as follows:

Leasehold land and building (Temple)	24½ years with effect from June 2005
Property improvement (Day Care Centre)	15 years
Motor Vehicles	5 years
Office/Therapy equipment	3 years
Computers	3 years

Fully depreciated assets are retained in the accounts until they are no longer in use.

The residual values and useful lives and depreciation method of property, plant and equipment are reviewed and adjusted as appropriate at each financial year-end.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the assets is recognised in profit or loss in the year the asset is derecognised.

(e) Receivables

Financial assets are recognised when the Society becomes a party to the contractual provisions of the financial instruments. Financial assets are derecognised when the rights to receive cash flows from the assets have ceased or expired.

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less allowance for impairment. Receivables with a short duration are not discounted.

When there is objective evidence that the Society will not be able to collect all amounts due according to the original terms of the receivables, an impairment loss is recognised. The amount of the impairment loss is measured as the difference between the carrying value of the receivable and the present value of the estimated future cash flows discounted at the original effective interest rate. The carrying amount of the receivable is reduced directly or through the use of an allowance account. The amount of the loss is recognised in profit or loss.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss shall be reversed either directly or by adjusting an allowance account. The amount of the reversal shall be recognised in profit or loss.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash in hand, cash at bank and bank deposits with financial institutions which are subject to insignificant risks of changes in value. Cash equivalents are stated at amounts at which they are convertible into cash.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Payables

Financial liabilities are recognised on the balance sheet when the Society becomes a party to the contractual provisions of the financial instrument.

Payables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method. Payables with a short duration are not discounted.

A financial liability is derecognised when the obligation under the liability is extinguished. For financial liabilities other than derivatives, gains and losses are recognised in profit or loss when the liabilities are derecognised, and through the amortisation process.

(h) Revenue Recognition

(i) Donation Income

Provided there is evidence of entitlement, as expressed in writing, donations are recognised in the statement of comprehensive income in the period of receipt or when they become receivable.

Donations-in-kind are recognised when the fair value of the assets received can be reasonably ascertained.

(ii) Service Fee

Income from Day Care Centre is recognised when the services are rendered.

(iii) Interest Income

Interest income is recognised on a time-proportion basis, using the effective interest method, unless collectability is in doubt.

(i) Employee Benefits

(i) Defined Contribution Plans

The Society makes contributions to the state provident fund (Central Provident Fund). Such contributions are recognised as compensation expenses in the same period as the employment that gave rise to the contributions.

(ii) Short-term Compensated Absences

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for employee entitlements to annual leave as a result of services rendered by employees up to the balance sheet date.

(j) Impairment of Non-Financial Assets

The carrying amounts of the Society's non-financial assets subject to impairment are reviewed at each balance sheet date to determine whether there is any indication of impairment. If such indication exists, the asset's recoverable amount is estimated. An impairment loss is recognised whenever the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the greater of the asset's fair value less cost of disposal and its value in use. The value in use is the present value of estimated future cash flows expected to arise from the continuing use of the asset and from its disposal at the end of its useful life.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(j) Impairment of Non-Financial Assets (continued)

An impairment loss on a non-revalued asset is recognised in profit or loss. An impairment loss on a revalued asset is recognised in other comprehensive income to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same asset. An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount or when there is an indication that the impairment loss recognised for the asset no longer exists or decreases. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined if no impairment loss had been recognised.

(k) Grants

Grant is recognised at fair value when there is reasonable assurance that the conditions attached to the grant will be complied with and the grant will be received.

Grant that compensated the Society for expenses incurred is recognised as income in the statement of comprehensive income on the systematic basis in the same period in which the expenses are incurred.

(l) Provisions

Provisions are recognised when the Society has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and a reliable estimate of the amount can be made.

(m) Leases

Operating Leases

Leases whereby the lessor effectively retains substantially all the risks and benefits of ownership of the leased item are classified as operating leases.

When the Society is the lessee, operating lease payments are recognised as an expense in profit or loss on a straight line basis over the lease term.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

3. PROPERTY, PLANT AND EQUIPMENT

<u>Cost</u>	Leasehold land and building (Temple) \$	Property improvement (Day Care Centre) \$	Motor vehicles \$	Other Assets* \$	<u>Total</u> \$
At 1 January 2014 Additions	6,182,893 <u>-</u>	271,409 <u>-</u>	165,963 <u>-</u>	37,578 <u>21,718</u>	6,657,843 <u>21,718</u>
At 31 December 2014 and 1 January 2015 Additions	6,182,893 <u>-</u>	271,409 <u>-</u>	165,963 <u>-</u>	59,296 <u>8,013</u>	6,679,561 <u>8,013</u>
At 31 December 2015	<u>6,182,893</u>	<u>271,409</u>	<u>165,963</u>	<u>67,309</u>	<u>6,687,574</u>
<u>Accumulated depreciation</u>					
At 1 January 2014 Charge for the year	2,166,163 <u>252,360</u>	271,409 <u>-</u>	67,506 <u>33,193</u>	27,178 <u>9,765</u>	2,532,256 <u>295,318</u>
At 31 December 2014 and 1 January 2015 Charge for the year	2,418,523 <u>252,360</u>	271,409 <u>-</u>	100,699 <u>33,193</u>	36,943 <u>11,141</u>	2,827,574 <u>296,694</u>
At 31 December 2015	<u>2,670,883</u>	<u>271,409</u>	<u>133,892</u>	<u>48,084</u>	<u>3,124,268</u>
<u>Carrying amount</u>					
At 31 December 2015	<u>3,512,010</u>	<u>-</u>	<u>32,071</u>	<u>19,225</u>	<u>3,563,306</u>
At 31 December 2014	<u>3,764,370</u>	<u>-</u>	<u>65,264</u>	<u>22,353</u>	<u>3,851,987</u>

* Other assets include Office/Therapy equipment and computers.

No impairment loss is recognised on the leasehold land and building as the Management Committee is of the opinion that the carrying amount of the leasehold property approximates its fair value.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

3. PROPERTY, PLANT AND EQUIPMENT (continued)

Current year's depreciation charge is appropriated as follows:

	<u>2015</u>	<u>2014</u>
	\$	\$
Amount charged to General fund	44,334	42,958
Amount charged to Building asset capitalisation reserve (note 10)	<u>252,360</u>	<u>252,360</u>
	<u>296,694</u>	<u>295,318</u>

4. RECEIVABLES

	<u>2015</u>	<u>2014</u>
	\$	\$
Deposits	927	987
Prepayments	5,150	4,840
Interest receivable from fixed deposits	<u>4,971</u>	<u>2,392</u>
	<u>11,048</u>	<u>8,219</u>

5. FIXED DEPOSITS WITH FINANCIAL INSTITUTIONS

	<u>2015</u>	<u>2014</u>
	\$	\$
Fixed deposits maturing		
- within 1 year	369,500	572,061
- after 1 year but less than 2 years	<u>606,366</u>	<u>100,000</u>
	<u>975,866</u>	<u>672,061</u>

All the fixed deposits mature within one year to two years and earn interest at rates ranging from 1.35% to 1.80% (2014: 0.45% to 1.45%) per annum.

6. PAYABLES

	<u>2015</u>	<u>2014</u>
	\$	\$
Account payables	2,000	1,940
Accruals	4,300	7,469
Day Care Centre fee received in advance	-	310
Fixed deposit interest received in advance	<u>10,642</u>	<u>691</u>
	<u>16,942</u>	<u>10,410</u>

Payables are unsecured, non-interest bearing and are normally settled on demand.

7. INMATES' SAVINGS TRUST ACCOUNTS

This represents the savings held by the Society on behalf of the inmates residing at Bo Tien Home For The Aged.

BO TIEN WELFARE SERVICES SOCIETY

(Registered under the Societies Act, Chapter 311)

8. CASH AND CASH EQUIVALENTS

Cash and cash equivalents in the statement of cash flows comprise cash and bank balances as shown in the statement of financial position.

9. TAXATION

The Society is registered as a charitable institution and by virtue of Section 13 of the Income Tax Act, Chapter 134, is exempted from taxation. Therefore, no provision for taxation has been made in the financial statements for the current financial year.

10. BUILDING ASSET CAPITALISATION RESERVE

	<u>2015</u> \$	<u>2014</u> \$
Balance brought forward	3,764,370	4,016,730
Depreciation of leasehold land and building charge for the year (note 3)	(<u>252,360</u>)	(<u>252,360</u>)
Balance carried forward	<u>3,512,010</u>	<u>3,764,370</u>

The Building Asset Capitalisation Reserve represented the fund which was used to acquire the Society's leasehold land and building in the year 2005. This property is shared with Bo Tien Temple and the share of cost contributed by Bo Tien Welfare Services Society amounted to \$6,182,893.

This reserve is represented by the leasehold land and building which has a carrying amount of \$3,512,010 (2014: \$3,764,370) [note 3] as at the balance sheet date.

11. EMPLOYEE BENEFITS EXPENSE

	<u>2015</u> \$	<u>2014</u> \$
Salaries and related costs	286,671	275,994
Employer's contributions to Central Provident Fund	29,349	25,624
Other benefits	<u>11,549</u>	<u>4,469</u>
Total employee benefits expense	<u>327,569</u>	<u>306,087</u>

There is no key management personnel employed by the Society during the year.

The members of the Management Committee, or people connected with them, have not received remuneration or other benefits from the Society or from entities connected with the Society.

12. FINANCIAL RISK MANAGEMENT

The Society is exposed to financial risks arising from its operations and the use of financial instruments. The key financial risks are credit risk, interest rate risk and liquidity risk. The Management reviews and agrees on policies for managing each of these risks and they are summarised below:

(i) Credit risk

Credit risk is the potential risk of financial loss resulting from the failure of counterparties to settle their financial and contractual obligations to the Society as and when they fall due.

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12. FINANCIAL RISK MANAGEMENT (continued)

(i) Credit risk (continued)

The Society's main financial assets consist of cash and cash equivalents. Cash and bank deposits are placed with financial institutions which are regulated.

Management monitors the Society's exposure to credit risk on an ongoing basis.

At the balance sheet date, there is no significant concentration of credit risk. The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the balance sheet.

There are no financial assets that are past due or impaired as at the balance sheet date.

(ii) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of the Society's financial instruments will fluctuate because of changes in market interest rates.

The Society's exposure to interest rate risk arises primarily from its fixed deposits placed with financial institutions. The Society constantly monitors movements in interest rates to ensure deposit is placed with a financial institution offering optimal rates of return.

The interest rates and terms of maturity of financial assets of the Society are disclosed in note 5 to the financial statements.

The following table analyses the breakdown of the financial assets and financial liabilities by type of interest rate:

	<u>2015</u>	<u>2014</u>
	\$	\$
<i>Financial assets:</i>		
Fixed interest rate	975,866	672,061
Non-interest bearing	<u>731,598</u>	<u>669,095</u>
	<u>1,707,464</u>	<u>1,341,156</u>
<i>Financial liabilities:</i>		
Non-interest bearing	<u>219,036</u>	<u>196,786</u>

Sensitivity analysis for interest rate risk:

The effect of interest rate changes on the surplus is not significant as the Society's financial instruments are mainly at fixed interest rates or non-interest bearing as at the balance sheet date.

(iii) Liquidity risk

Liquidity risk is the risk that the Society will encounter difficulty in meeting financial obligations due to shortage of funds.

The Society manages its operating cash flows and the availability of funding so as to ensure that a sufficient level of cash and cash equivalents is maintained to meet its working capital requirement.

The Society's financial liabilities at the balance sheet date will mature within one year.

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13. FAIR VALUES OF FINANCIAL ASSETS AND LIABILITIES

The carrying amounts of cash and cash equivalents, receivables and payables approximate their fair values due to their short term nature.

Financial Instruments by Category

The aggregate carrying amounts of financial instruments classified as loans and receivables and financial liabilities at amortised cost are as follows:

	<u>2015</u>	<u>2014</u>
	\$	\$
Loans and receivables	1,707,464	1,341,156
Financial liabilities at amortised cost	219,036	196,786

14. RESERVE MANAGEMENT

The primary objective in the management of the Society's reserve is to ensure that it maintains strong and healthy level of reserves and working capital ratio in order to support its operations and future growth.

The Society targets to maintain an optimum level of accumulated fund which is equivalent to three years of its budgeted expenditures relating to its operations. The Society regularly reviews and manages its reserve to ensure that it has optimal working capital, taking into consideration the future funding requirements of the Society, the projected operating cash flows and projected capital expenditures.

The Society is not subject to externally imposed capital requirements.

There were no changes to the Society's approach to reserve management since the previous financial year.

15. AUTHORISATION OF FINANCIAL STATEMENTS

The financial statements of the Bo Tien Welfare Services Society for the year ended 31 December 2015 were authorised for issue by the Management Committee on 4 March 2016.

